

Expression of Interest Form - Director & Responsible Person Ballarat Foundation United Way Inc ABN 19 069 908 915

Ballarat Foundation Charitable Trust Limited ABN 84 095 947 596

Full Name:													
Your Title:		Ms			Mrs			Mr		Dr			
		Other	Pleas	se spe	ecify:								
Director Identification No:	Director of the Ballarat Foundation will require a DIN within 28 days of appointment. Information on applying can be found here: <u>https://www.abrs.gov.au/director-identification-number</u>												
Address:	Street												
	Suburb					State			Postc	ode			
Residential status:		Austra	ralian Citizen				Australian Resident						
	Othe	Other Please specify:											
Contact telephone												Preferred	
numbers:	Work:												
	Hom	Home:											
	Mob	ile:											
Email contact:												Preferred	
	Busiı	ness:											
	Pers	onal:											
Resume: Please provide professional membership		or attach	h a comp	olete re	esume th	at include	es existir	g qualifications,	professi	onal ex	perience	and any	
Qualifications:													
Professional Experie	nce:												

Please list your current memberships or experience of any relevant community, educational, or business organisations, etc.
Please list your main qualities that you consider most relevant to this position:
What specific experience knowledge and skills do you bring to the role?

I hereby declare that:

1)	I am a fit and proper person to be appointed as a Director and Responsible Person of Ballarat Foundation United
	Way Inc. and Ballarat Foundation Charitable Fund Limited,

- 2) I am not disqualified from managing a corporation, within the meaning of the Corporations Act 2001 (Cth) and
- 3) I have not been disqualified by the Australian Charities and Not-for-profits Commissioner at any time during the previous year from being a responsible person (what the ACNC Act calls a 'responsible entity') of a registered charity, and
- 4) the information contained in this form is true and correct.

Signature:					
Date:					
Please email completed Expression of Interest Form and any attachments to:					
Attention: Board Recruitment Committee info@ballaratfoundation.org.au					

A Responsible Person is someone who is responsible for governing a charity. Generally, a charity's Responsible Persons are its board or committee members, or trustees (including insolvency trustees or administrators).

The ACNC requires charities to meet Governance Standards. Under Governance Standard 4 charities must make sure its Responsible Persons are suitable, and under Governance Standard 5 they must ensure their Responsible Persons are aware of their duties and comply with them.

Under Governance Standard 5 Responsible Persons must:

- act with reasonable care and diligence
- act honestly and fairly in the best interests of the charity and for its charitable purposes
- not misuse their position or information they gain as a Responsible Person
- disclose actual or potential conflicts of interest
- ensure that the financial affairs of the charity are managed responsibly, and
- not allow the charity to operate while it is insolvent.

Source: https://www.acnc.gov.au/tools/topic-guides/responsible-persons